

# TEAM & TEAM CAPTAIN'S RESPONSIBILITIES

THE TEAM MEMBERS SHOULD VOTE AND ELECT ONE OF THEIR MEMBERS AS THE CAPTAIN. A TEAM MAY ELECT A NEW CAPTAIN BY VOTE AT ANY TIME, **THE CAPTAIN MUST HAVE A PHONE**, THE WHOLE TEAM IS STILL RESPONSIBLE FOR THE DUTIES OF THEIR CAPTAIN, THESE DUTIES INCLUDE:

A. Verifying that all team members are valid APA members of legal age, 18 years old, and abiding by APA Rules & the Local By-laws (**SEE BY-LAWS FOR MEMBERS UNDER 21 YEARS OLD**)

B. That all team members are playing at the skill level that reflects their true ability and not sandbagging. *The team may be disqualified for a member cheating.*

C. Collecting membership fees (\$25.00 per member, per year) and ***team weekly fees (\$35.00, regardless of matches played)*** from members and / or the team sponsor and forwarding the fees to the league management on night of play by putting in the team envelope.

D. Distributing league information, newsletters, and informing players of any rule changes, tournaments, or APA events.

**E. Informing teammates and their Host Location of the next scheduled match-site and time especially for the Division Playoffs.**

F. Making sure proper score keeping procedures are followed, ***score sheets are checked for correctness***, and score sheets are turn-in, in a timely manner.

G. The team captain (not the players) should communicate with the league management. **The team captain represents the team and is elected by the team.** A newly elected team captain should notify league management of the change.

**H. Captains must be responsible for the over-all behavior of the team, guests of team members, and / or patrons in their host locations.** Captains should notify the host location's management of problems with patrons at their establishment during league play.